35th INTERNATIONAL CONFERENCE on COASTAL ENGINEERING
Istanbul / TURKEY
17 - 22 July 2016

UCTEA
Turkish Chamber of Civil Engineers

ASCE

ICCE 2016 Oral Presentation Guidelines

Congratulations on your acceptance to present your paper at the ICCE2016 Conference, which is an excellent platform for you to disseminate your research findings and to share your knowledge and information with fellow delegates.

On arrival

The Conference programme schedule has been uploaded in the website (http://www.icce2016.com). Please note the following steps of action required on your arrival for the Conference participation.

- Confirm your registration and collect the Conference badge and material.
- Check and reconfirm the session of your paper (session number / time slot hall).
- Upload the presentation material in the Technical Sessions Control Room at least in the morning of your presentation day. Use your paper abstract identification number as the file name. The uploaded file will be transferred to the hall of your presentation. You may note that there is no provision for uploading your presentation file In the Technical Session hall. Presentation from personal computer is also not permitted.
- Identify and get acquainted with the chairman of your session before its start.

Presentation time

- Each presenter is allotted 20 minutes, the breakup of which is approximately-1 minutes for the Chair to introduce the presenter and also for the presenter to get ready to start with the presentation, 15 minutes for presentation and 4 minutes for Q&A.
- "Two minutes" warning bell/indication will be given by the chair to wind up the presentation.
- Please strictly follow the directions of the session chair and cooperate with him/her to efficiently manage the session.
- Use of 1-2 slides per minute is the normal speed.

Presentation facility

- Meeting Halls include a laptop computer(PC), an LCD projector and screen, a collar microphone and a remote control unit for slide changing with laser pointer.If you want to use your own PC or Mac please bring your own VGA converter.
- The Organizing Committee would like to remember that the official language of the Conference is **English**, as a result all the papers, slides, posters and oral presentations should be done in this language.

ORGANIZING SECRETARIAT

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CONGRESS & TOURISM

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